

**Villa Portofino West
Community Development District**

**Miami Dade County Ordinance # 05-204
Established November 25, 2005**

Revised Agenda

Seat 4 (11/26): Jim Dupre – (C.)	
Seat 2 (11/24): Jorge Cepero – (V.C.)	
Seat 1 (11/24):	
Seat 3 (11/26):	
Seat 5 (11/26):	

**Monday
July 17, 2023
11:30 a.m.**

**1031 Ives Dairy Rd, Suite 228 Miami, Florida
<https://global.gotomeeting.com/join/618682677>
+1 (571) 317-3112; Access Code: 618-682-677**

- **District has Supervisors in Seats #4 and #2 Holding the Positions but all Seats are General Election**
 - **Attendees interested in being a Supervisor must meet the following requirements: American Citizen, 18 years of age, Registered to Vote and Residing within Villa Portofino West CDD**
 - **Please indicate your full name for the record**
 - **Appointment of New Supervisor(s)**
 - **Oath of Office for Newly Appointed Supervisor(s)**
1. Roll Call
 2. Motion to Ratify Any Actions Taken by the Board Prior to Not Having Quorum
 3. Organizational Matters
 - A. Acceptance of Resignation Letter from Mr. Mauricio Romero – Seat #1 (11/24)
 - B. Consideration of **Resolution #2023-01** Declaring Vacancies for Seat #3, Seat #4, and Seat #5 (*for the District's records since no one qualified in the General Election*)
 - C. Consideration of Appointment(s) of Supervisor(s) to Unexpired Term(s) of Office for Seat #1 (GE - 11/24), Seat #3 (GE -11/26), Seat #4 (GE - 11/26), and Seat #5 (GE - 11/26)
 - D. Oath of Office for Newly Appointed Supervisor(s)
 - E. Consideration of **Resolution #2023-02** Electing Officers
 4. Approval of Minutes of the May 18, 2020, September 21, 2020, May 17, 2021, July 19, 2021, October 18, 2021, May 16, 2022, and July 18, 2022 Meetings
 5. Ratification of **Resolution #2023-03** Approving Proposed Fiscal Year 2024 Budget and Setting Public Hearing
 6. Ratification of Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2022

7. Staff Reports

A. Attorney

- 1) Consideration of Request for Adjustment to District Counsel Fee Structure
- 2) Discussion of Legislative Update Memorandum

B. Engineer

C. Manager

- 1) Number of Registered Voters in the District – 340
- 2) Consideration of Meeting Place, Days, and Time

- 3) Consideration of First Amendment to the Agreement for District Management Services between Villa Portofino West CDD and Governmental Management Services – South Florida, LLC**

8. Financial Reports

A. Acceptance of Check Run Summary

B. Acceptance of Balance Sheet

9. Supervisors Requests and Audience Comments

10. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.villaportofinowestcdd.com>